

MINUTES OF REGULAR MEETING (Monday, July 26, 2021)

Generated by Julie Pittman on Wednesday, July 28, 2021

Members present:

Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Member(s) absent: Rusty Norman

Meeting called to order at 6:00PM

1. OPENING OF MEETING

2. EXECUTIVE SESSION, CHAPTER 551

Discussion: A. Recess to closed or executive session pursuant to Texas Government Code 551.071

Consultation with Board Attorney regarding all matters as authorized by law; Texas Government Code, 551.074

Personnel Matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; Texas Government Code 551.076: Discussing security personnel or devices or security audits. The Board went into closed session at 6:01 pm. The Board resumed open session at 7:03 pm.

3. RECONVENE: INVOCATION AND PLEDGES

Procedural: A. Mr. Davenport gave the invocation.

Procedural: B. All recited pledges.

4. SFISD Administration Present:

Information: A. School Officials Present: Flo Adkins, Bob Atkins, Matthew Bentley, Kevin Bott, Cherie Bowers, Walter Braun, Heather Brown, Jenny Davenport, Patti Hanssard, Rachel Harris, Mark McKinney, Kathy Oliver, Julie Pittman, Kim Ross, Sara Ryan, Alex Sanchez, Lee Townsend, Chris Wheeler

Others Present Sandra Zeringue, Jonathan Stanton, Joel Sumrall, Matthew Raines and Diana Norstrom (Band Booster)

5. ACTION FROM CLOSED SESSION, CHAPTER 551

Action: A. There was no action from executive session.

6. PUBLIC COMMENT ON AGENDA ITEMS

Information: A. No one signed up to speak at the meeting.

7. INFORMATION ITEMS (Monthly Reports)

Information: A. Maintenance and Operations Reports - Mr. Atkins updated the Board on summer work, fine arts wing will be finalized this week. Campuses are ready for the start of school.

Information: B. C&I Reports - Mrs. Ross updated the Board on the return of students face to face. She reported that there have been studies that show students are failing at virtual learning and have social emotional issues as well. She also updated the Board on the ESSER III grant funds that are authorized to close the gaps of missed learning during the pandemic.

Information: C. Athletics Reports - Coach Bentley updated the Board on summer workouts that are wrapping up. They had a great student participation of about 300 for all 3 sessions. Getting ready for August 2nd with the start of athletics. Updated the Board on HB 547 regarding homeschool participation in H.S. sports. He reached out to community members to see if there was a push for it in Santa Fe and found that there doesn't seem to be an interest.

Information: D. Info-UHCL Affiliation Agreement

8. CONSENT AGENDA

Action (Consent): A. Consider and Approve Consent Agenda Items

I recommend the approval of consent agenda, 8.B - 8.E as presented.

Motion by James Grassmuck, second by Clay Hertenberger.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action (Consent): B. Consider and Approve Minutes

I recommend the approval of consent agenda 8.B - 8.E as presented.

Motion by James Grassmuck, second by Clay Hertenberger.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action (Consent): C. Consider and Approve Accounts Payable

I recommend the approval of consent agenda, 8.B - 8.E as presented.

Motion by James Grassmuck, second by Clay Hertenberger.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action (Consent): D. Consider and Approve Student Transfers

I recommend the approval of consent agenda, 8.B - 8.E as presented.

Motion by James Grassmuck, second by Clay Hertenberger.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action (Consent): E. Consider and Approve Adjunct Faculty Agreement and Resolution to Adopt 4H as an extracurricular activity for 21-22

I recommend the approval of consent agenda, 8.B - 8.E as presented.

Motion by James Grassmuck, second by Clay Hertenberger.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

9. REGULAR AGENDA

Action: A. Consider and Approve SFISD Board Endorsement of the TASB Board of Directors Region 4

Dr. Bott explained that Mr. Hopkins has served as a TASB Director for the last three and half years. He is committed to bringing issues that affect the students and school districts of Region 4 to the TASB Board. He has served as a Board member in Friendswood ISD for 13 years.

I move we approve the endorsement of Tony Hopkins, Position C to the TASB Board of Directors representing Region 4.

Motion by Patrick Kelly, second by Matt Crable.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: B. Consider and Approve Update 117

Mrs. Davenport reported that the update includes a reorganization of the legally referenced policies in the CH and CV series regarding purchasing and facilities construction. Local policy recommendations address revisions to the leaves and absences policy and an optional delegation to the superintendent for certain emergency contracts.

I move we approve Update 117 as presented

Motion by Patrick Kelly, second by James Grassmuck.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: C. Consider and Approve Purchase over \$25,000 for Band Instruments

Mrs. Townsend reported that the band program is in need of new instruments. The school instruments range in price from \$3,000 to over \$15,000. Students do not have the option of renting or financing the instruments directly from the vendor. Over the past four (4) years the High School and Junior High principals have worked with the band instructors to manage the instruments and repairs. The High School Principal and the Junior High Principal along with the Fine Arts Administrator have requested assistance with purchasing band instruments for both programs.

I move we approve the purchase of band instruments not to exceed \$77,397.00 from Taylor Music Inc.

Motion by Patrick Kelly, second by James Grassmuck.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: D. Consider and Approve Cash Defeasance Opportunity Series 2016 Bonds

Mrs. Townsend discussed that the District's Financial Advisor, John Robuck with BOK Financial Securities, recommends the partial defeasance (prepay) of our Series 2016 debt obligation in the amount of \$709,756 with the current Debt Service fund balance. The cash defeasance will allow the District to manage the outstanding debt obligations and future debt service tax rate by lowering a portion of the debt obligation owed. This will reduce future principal and interest payments allowing more issuance capacity in the future.

I move that the Board approve the resolution to defease the Series 2016 Bonds in the amount of \$709,756 which will generate a savings of interest of \$16,244.

Motion by James Grassmuck, second by Patrick Kelly.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: E. Consider and Approve Tax Office Erroneous Payment Refund Request

Mr. Sanchez explained that per Section 31.11 of the Tax Code, any erroneous payment refund request made with value greater than \$500.00 needs to be approved by a governing body. The mortgage/service company Lereta, has requested a refund because Lereta paid the wrong tax account, Norman and Mary Wood, Account 1081-0003-0011-003, 2020 tax year. Lereta has requested a refund in the amount of \$2,393.68 for the erroneous payment to Santa Fe ISD. We have 90 days to issue a refund due for the reason of erroneous payment. This refund request has been reviewed with our tax Attorney, and he recommends we issue a refund.

I move we approve the erroneous payment in the amount of \$2,393.68 to be refunded to the mortgage/service company, Lereta.

Motion by James Grassmuck, second by Clay Hertenberger.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: F. Consider and Approve School Health Advisory (SHAC) Annual Report

Mrs. Bowers explained that according to BDF (Legal) The board shall establish a local School Health Advisory Council (SHAC) to assist the District in ensuring that local community values are reflected in the District's health education instruction. Education Code 28.004(a) [See EHAA regarding duties of the SHAC] In addition to other duties, the SHAC shall submit to the Board, at least annually, a written report that includes:

1. Any SHAC recommendation concerning the District's health education curriculum and instruction or related matters that the SHAC as not previously submitted to the Board;
2. Any suggested modification to a SHAC recommendation previously submitted to the Board;

I move we approve the School Health Advisory Council (SHAC) activities for the 2020-21 school year.

Motion by Patrick Kelly, second by James Grassmuck.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: G. Consider and Approve Deductive Change Order for High School Additions and Renovations

Mr. Atkins explained that Santa Fe ISD contracted with Durotech Contractors to construct the high school additions and renovations in April 2020 for a guaranteed maximum price of \$7,719,667.00. This project was bid as a construction manager at risk, which allows for the school district to work with the general contractor during the design phase of the project and allows the district to have input on the selection of subcontractors. During this process, a guaranteed maximum price is established for the project and the contract with Durotech was written for that amount. As the project progresses and contractors are contracted for their scope of work, SFISD is allowed to retain any savings for the final cost of the subcontractor to perform the work specified in the project. This savings is referred to as "buy out". The buy-out for this project is \$558,709.03. The project had allowances, owners contingency, and contractor contingency included in the original contract sum. The total remaining unspent balance of these allowances and contingencies is \$250,653.28. We are reducing the cost of the original contract sum by a total of \$809,362.31 for a final contracted amount of \$6,910,304.69.

I move we approve the deductive change order with Durotech Contractors for the high school additions and renovations by a cost savings amount of \$809,362.31.

Motion by James Grassmuck, second by Angie Lambert.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: H. Consider and Approve Topographical Survey of High School Sports Complex

Mr. Atkins shared that Santa Fe ISD is receiving funding from FEMA to repair the damaged sub-grade of the high school football field related to the flooding during Hurricane Harvey.

I move we approve C. L. Davis Surveying to perform the topographical survey of the athletics areas requested for design purposes for the field and track repair at the high school stadium for a cost not to exceed \$28,200.00

Motion by James Grassmuck, second by Patrick Kelly.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: I. Consider and Approve Santa Fe High School Fine Arts Addition Purchase over \$50,000

Mrs. Brown explained that as part of the furniture, fixtures, and equipment budget for the new Fine Arts addition at the high school, we are requesting to purchase technology equipment related to the new Santa Fe High School addition.

I move to approve the purchase of partial furniture, fixture and equipment for the Santa Fe High School Fine Arts addition at a cost to the district not to exceed \$52,142.00

Motion by Patrick Kelly, second by Matt Crable.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: J. Consider and Approve Student Laptop Insurance

Mrs. Brown discussed that to safeguard and preserve our student devices, we are requesting the purchase of student laptop insurance for 2,400 student laptops that are less than 2 years old. The requested coverage includes accidental damage (cracked screens & liquid spills), liquid submersion, theft, burglary, robbery, fire, flood damage, vandalism, natural disasters, & power surge. Coverage dates are from 8/16/2021-5/26/2022.

I move to approve the purchase of student laptop insurance for no more than 2,400 devices that are less than 2 years old, at a cost not to exceed the district \$62,400 (\$26/device), for coverage from 8/16/2021-5/26/2022.

Motion by James Grassmuck, second by Angie Lambert.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: K. Consider and Approve Agreement with Harris County Department of Education for Student Placement at ABS East

Mrs. Oliver explained that ABS East provides a highly structured environment with specially trained staff to meet the unique needs of students with significant behavioral concerns.

I move to approve the contract for 3 students with Harris County Department of Education not to exceed \$71,559.00 for the 2021/2022 school year for students attending The Adaptive Behavior School Campus (ABS EAST)

Motion by Patrick Kelly, second by James Grassmuck

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: L. Consider and Approve Rozell Therapy Services Agreement for 2021-2022

Mrs. Oliver explained that Rozell Therapy Services provides physical therapy services to Santa Fe ISD students at all campuses. These contracted services are necessary as a related service to provide students with physical disabilities access to the learning environment.

I move to approve the contract for Rozell Therapy Services to provide physical therapy to Santa Fe ISD students with physical disabilities for the 2021/2022 school year in an amount not to exceed \$58,800.

Motion by Clay Hertenberger, second by Patrick Kelly

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Patrick Kelly

Action: M. Consider and Approve Specialized Instructional Support Agreement

Mrs. Oliver explained that these contracted services are necessary to complete evaluations in compliance with Child Find. The contracted services are federally funded and are necessary to provide timely evaluations as required by IDEA.

I move to approve the Contractor Agreement with Specialized Instructional Support to provide evaluations in an amount not to exceed \$59,520 for the 2021/2022 school year.

Motion by Clay Hertenberger, second by James Grassmuck.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: N. Consider and Approve Edgenuity Site Licenses 2021-2022

Mrs. Ross explained that it allows students placed in DAEP to continue with all required coursework and is used for credit recovery at the high school as well as at the Indian Success Academy. The funds used to purchase the renewal of Edgenuity are from the Instructional Materials Allotment.

I move to approve the renewal of the Edgenuity subscription for the 2021-2022 school year in an amount not to exceed \$54,200.

Motion by Patrick Kelly, second by Matt Crable.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: O. Consider and Approve Canvas Learning Management System Purchase

Mrs. Ross explained that Canvas is our Learning Management System that helps to build the digital learning environment that meets the unique challenges faced in the classroom. Canvas is paid for using the state Instructional Material Allotment.

I move to approve the purchase of the LMS (Canvas) cloud subscription in the amount of \$26,754 for the 2021-2022 school year.

Motion by James Grassmuck, second by Clay Hertenberger.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: P. Consider and Approve Coastal Alternative Program (CAP) Memorandum of Understanding 2021-2022

Mrs. Ross explained that for discretionary expulsions, students will be sent to the Coastal Alternative Program, housed in Santa Fe ISD at 13302 Hwy 6, Santa Fe, TX. CAP is provided through an agreement between the following Galveston County school districts: Santa Fe, Dickinson, Friendswood, Galveston, Hitchcock, and Texas City.

I move to approve the Coastal Alternative Program (CAP) MOU for 2021-2022 school year.

Motion by Patrick Kelly, second by Clay Hertenberger.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: Q. Consider and Approve Transforming Lives Cooperative Day Program MOU for 2021-2022

Mrs. Ross explained that as part of our inter-local agency agreement with the Galveston County Juvenile Board, the Board of Trustees is presented with the attached agreement and memorandum of understanding. By signing this agreement, SFISD is able to participate in the Transforming Lives Cooperative Day Program. By state mandate, districts in counties with population over 250,000, must offer an alternative to expulsion out of school.

I move to approve the MOU for the Transforming Lives Cooperative Day Program for the 2021-2022 school year.

Motion by Patrick Kelly, second by James Grassmuck.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: R. Consider and Approve Optional Flexible School Day Program (OFSDP)

Ms. Ryan explained that the Optional Flexible School Day Program allows districts to provide flexible hours and days of attendance for students who meet at least one of the at-risk criteria per TEC 29.0822. The goal of the program is to improve graduation rates for students who are in danger of dropping out of school or are behind in core subject areas.

I move to approve the 2021-2022 Optional Flexible School Day Program Application as presented.

Motion by Patrick Kelly, second by Matt Crable.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Action: S. Consider and Approve Student Code of Conduct 2021-2022

Ms. Ryan reported that the District Student Code of Conduct must be approved by the school board annually.

I move to approve the Student Code of Conduct for the 2021-2022 school year.

Motion by Patrick Kelly, second by Matt Crable.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

10. BOARD COMMUNICATION

Information: A. Board of Trustees Comments

11. ADJOURNMENT

Action: A. Adjourn the Meeting

Motion to Adjourn the Meeting at 7:58 pm.

There being no further business to come before the Board, I recommend adjourning this meeting.

Motion by Matt Crable, second by Patrick Kelly.

Final Resolution: Motion Carries

Yea: Angie Lambert, Clay Hertenberger, Eric Davenport, James Grassmuck, Matt Crable, Patrick Kelly

Minutes prepared by Julie Pittman

Minutes approved by:

Eric E. Davenport, Vice President

James Grassmuck, Secretary